

DRAFT MINUTES OF DHS SCHOOL COUNCIL MEETING on Wednesday, September 20, 2017

MEMBERS PRESENT: Parents: Kristin Rappe, Ashley Stehn, Coleen Slocum,
*Jenn Quinlan, *Cara Clelland
Community member: *TBD
Faculty: *Aggie Coleman, *Karen Irvine, *Mary Ellen Shalhoub, *Theresa Raftery
Students: James Donohue(gr 11), *Bernadette Farmer(gr 10)
Ex-Officio non-voting: *Jim Donovan, DHS Principal
Absent: Community member

1. Call to order: 5:00pm
2. **Approval of minutes:** 5-17–17 minutes **approved with no revisions.** Kristin R 1st, Coleen S 2nd
3. **Public Comment:** no community members present for comment
4. **New business:**
 - A. **Introduce new members (see * above).** Jim D passed out Open Meeting Law information packet to all members & asked if it would be helpful to have town hall representative come to our meeting to coach/inform the council of the rules of Open Meeting Law. Members of the council were agreeable to the idea.
 - B. **Election of Co-Chair:** Kristin Rappe was elected to be the 2017-2018 Parent Representative Co-Chair of the DHS Council
 - C. **Develop meeting schedule:** All meetings are held at 5:00 on Wednesdays with the exception of one fall meeting at 7:00pm and one spring meeting at 7:00pm provided as an alternative later time to the public. Dates are as follows(5:00pm unless otherwise noted): Oct 11, Nov 8 @ 7:00pm, Dec 13, Jan 10, Feb 7, Mar 14 @ 7:00pm, Apr 11, May 9, May 23 (if needed)
 - D. **Review School Improvement Plan (SIP):** Goal 1 specifies that a faculty committee will review plagiarism policy. Will review other schools' policies. Policy last reviewed in 1991. Also to review exam schedule last structured in 2001. Exams in Duxbury more unique to the structure of other schools. Duxbury has no sports competitions during exam dates, the %grade is weighted more heavily, half days for 4 days/week/semester which means the 1100 hours time on learning required is harder to reach in Duxbury. Jim D plans to have the committees formed by Oct to report back by Dec and any changes finalized no later than Apr, before handbook revisions. Jim D would like to spend considerable time analyzing the CSCI info (144 pages). Faculty experience was included in May survey results as well. New tool used weaves together the experiences of the students, staff & parents so that the survey is more objective. The two open-ended questions previously at the end of the 2015 survey were omitted this time due to cost. There was discussion at last school council meeting regarding searching for a new CSCI tool due to its repetitive nature and cumbersome length. Bernadette F brought up the concern that distributing such a lengthy survey (in addition to 3 other surveys over several weeks) during ilab is not fair to students who plan to use that time to complete school work. Council will look at results of this current survey and then make recommendations about future survey tools.
 - E. Entry meeting questions as noted on agenda were discussed by the council members and Jim D took notes. Some topics focused upon are as follows: There is a lack of vocational schools on the south shore and the one regional voc school only accepts students before 9th grade. Students who would benefit from a vocational type of experience in high school are not served in Duxbury. Council would like to discuss how post high school options aside from the 4 year college experience could be presented to students to better meet a variety of needs and interests. Also, James D brought up concerns about new policy of paying for all clubs including service clubs. Mr. Donovan plans to clarify information for students regarding co-curricular fees (\$110 entitles a student to participate in as many clubs as he/she is able)
5. **Principal's Report:** N/A
6. Meeting adjourned at 6:42pm