

BDE-E – DUTIES OF SUBCOMMITTEES OF THE SCHOOL COMMITTEE

General duties of a subcommittee of Committee:

1. Organize the activities of the subcommittee to carry out its charge as set by the Committee.
2. Develop agendas that are consistent with the subcommittee's charge, functions, and duties as established by the Committee.
3. Provide the Committee with information that is relevant to the subcommittee's charge, subject to the provisions of Open Meeting Law.

Specific duties of the Policy Subcommittee:

1. When reviewing existing policies or considering new ones, the subcommittee will take into consideration the needs of Duxbury's students and its schools.
2. As part of the review process, the subcommittee may take into consideration model policies developed by the Massachusetts Association of School Committees, as well as sample policies used by other Massachusetts school districts.
3. During the review process, the subcommittee may invite input from those affected by Committee policies and may gather reports on the effects of existing policies from staff, students, parents, and community members for the Committee to review.
4. Where appropriate, the subcommittee chair will seek advice from the Committee's legal counsel.

CROSS REF.: BDE-E, Duties of Subcommittees of the Committee

Amended: August 5, 2021