

## **AGENDA FORMAT**

The Superintendent, conferring with the Chairman of the School Committee will arrange the order of items on meeting agendas so that the Committee can accomplish its business as expeditiously as possible. The particular order may vary from meeting to meeting in keeping with the business at hand. The agenda listing the topics the Chairman reasonably anticipates will be discussed will be publicly posted at least 48 hours in advance of the meeting.

The Committee will follow the order of business established by the agenda except as it votes to rearrange the order for the convenience of visitors, individuals appearing before the Committee, schedules of teachers or to expedite Committee business.