



# Duxbury Public Schools

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## Registration Checklist

Welcome! This list is meant to help streamline the registration process.

### Verification of Residence

Applicants must submit *one proof* of your current address *from each group*.

<b>Group A</b>	<b>Group B</b>
<ul style="list-style-type: none"><li>• Current lease - Notarized</li><li>• Property deed</li><li>• Utility bill dated within the past 60 days (temporary utility bills will not be accepted)</li><li>• Cable bill</li><li>• Cell phone bill</li></ul>	<ul style="list-style-type: none"><li>• Valid Mass driver's license/ID with current address (not a change of address sticker)</li><li>• Current vehicle registration (with current address)</li><li>• Payroll stub (within last 60 days)</li><li>• Property tax bill (dated within past year)</li></ul>

\_\_\_ Original Birth Certificate (*original to be photocopied and returned*)

\_\_\_ Discipline Record or Discipline Statement from sending school (*mandated by the DESE*)

\_\_\_ Copy of Current IEP or 504 plan (*if applicable*)

\_\_\_ Up to date Health Record

\_\_\_ Custodial Agreement (*IF APPLICABLE-official copy from Court*){REFER TO 'STUDENT REGISTRATION FORM'}

\_\_\_ Registration packet – all forms must be complete